



Registered Address: Raughton Head CE School, Raughton Head, Carlisle, CA57DD, 01697476291
Registered Charity Number: 1035821

Date: 30th Sept 2024

Time: 7:30pm

Facilitator: Mrs S Reay

In attendance

Mrs Sarah Reay, Mrs Helen Holgate, Miss Kelly Kavanah, Mrs Sarah Metcalfe, Mrs Ellie Hindmoor, Mrs Claire Brough, Mrs Joanna Bell, Mrs Emma Blaylock, Mrs Alison Dickinson, Mrs Claire Hindmoor, Mrs Judy Bainbridge

Meeting Agenda;

- Discussing upcoming events for this term;
- School Disco 25/10/24
- PTA Race Night 8/11/24
- Wreath Making workshop 7/12/24

Autumn / Winter Term

- **School Disco**
- **Friday 25th October 2024**
- **5pm – 6/6:30pm**
- Judy will make a poster to display at school
- £2 entry fee for children to attend.
- Light Snacks / nibbles / drinks to be provided and ordered through school
- Sweets can be brought by others to give out
- Older children to run the Disco/music
- Alison to have games planned eg. Corners, musical bumps etc
- Ellie & Claire H to provide Face painting and stickers table
- Other members to be available to help on evening and enjoy.



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- **Race Night – Adults only evening**

- **Friday 8th November 2024**
- **7:30pm – late**
- We have a DVD/instructions available already, will look to employ a host for the evening at a cost of £200 or less. (current quote)
- Sarah R will organise Bar Licence – 5 days' notice needed before event
- Light snacks to be provided
- Judy to make a poster & race sheet to display at school/outside of school for local residents to see also.
- £5:00 entry ticket
- Emma will purchase novelty prizes for Race sponsors / horse race winners
- Numbers to be confirmed closer to the time when sponsored races have been sold
- PTA members will be asked to sell tickets also for people either sponsoring races, or being “horse owners” etc.

- **Christmas Wreath Making**

- **Saturday 7th December 2024**
- **2 time frames depending on numbers; 12:30-2:30pm & 3pm – 5pm**
- 1 time frame to allow for 25 people – 2nd will be provided if enough interest
- Hosted by Mary Brough – Mary will provide wire rings / oasis rings
- Members to bring any foliage they can.
- PTA to purchase some extras e.g. cinnamon sticks/berries/baubles (amazon/craft shops)
- Refreshments to be provided for the afternoon in-between sessions
- Mulled wine / tea / coffee / mince pies / cakes etc can be provided by PTA
- Judy will make a poster to advertise and add to village newsletter
- Tickets will be £25 per person and purchased via bank transfer before event

Committee Members

- Chairperson; Mrs Sarah Reay
- Vice Chair; Mrs Joanna Bell
- Secretary: Mrs Emma Blaylock
- Treasurer: Mrs Claire Brough



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Discussion

- Uniform Fund; As discussed in the meeting, the £180:00 uniform fund will be written off the account going forward.
- Last term the family BBQ raised £280:00. Well done everyone.

Next meeting

Date: Monday 3rd February 2025

Time: 7:15pm

Location: Raughton Head CofE School